



Privacy Policy

1. Introduction & Purpose

Abbotsford United Soccer Club (AUSC) is committed to protecting the privacy of our members and stakeholders. This policy outlines how we collect, use, store, and protect personal information in compliance with applicable Canadian privacy legislation including the **Personal Information Protection Act (PIPA)** of British Columbia. It applies to all members, parents/guardians of minor athletes, volunteers, staff, and contractors who provide personal information to AUSC.

2. Definitions

- **Personal Information:** Any information that can identify an individual, including but not limited to name, date of birth, address, email, phone number, emergency contacts, medical/health information, and payment/banking details.
- **Member:** Individuals registered with AUSC, including youth and adult athletes, parents/guardians, and volunteers.
- **Consent:** Voluntary agreement given by a member or guardian for AUSC to collect, use, and disclose personal information for the purposes described in this policy.

3. Collection of Personal Information

AUSC collects personal information only when necessary for club activities and programs, including:

- Registration and enrollment in programs
- Communication regarding schedules, events, and club news
- Participation in competitions, tournaments, and community activities



- Health and safety needs, including medical emergency contact information
- Payment processing for membership fees and donations

Collection is done directly from members or, in the case of minors, from their parents or legal guardians. Information collected is relevant, necessary, and obtained by lawful means.

4. Use of Personal Information

Member information is used solely for purposes that are reasonable, necessary, and directly related to AUSC activities, including:

- Administration of programs and membership services
- Sending important club announcements and newsletters
- Facilitating coaching, training, and event registrations
- Emergency contact and medical purposes, if applicable
- Compliance with legal and regulatory obligations

AUSC does **not** use personal information for marketing or other secondary purposes unless explicit consent is obtained.

5. Disclosure & Sharing

AUSC will **never sell, rent, or lease** personal information. Disclosure is limited to:

- Club staff and volunteers who require information for official duties
- Authorized governmental bodies as required by law
- Third-party service providers assisting with club operations, only under confidentiality agreements

Information about children under 18 will **never** be shared with third parties without parent/guardian consent.



6. Security & Storage

AUSC employs administrative, technical, and physical safeguards to protect personal information, including:

- Secure digital storage systems with restricted access
- Locked cabinets for paper records
- Staff training on privacy practices and security
- Regular review of access control and data protection procedures

7. Data Retention & Disposal

Personal information is retained only as long as necessary to fulfill the stated purposes or to comply with legal obligations. Once no longer required, data is securely destroyed, whether electronic or paper-based.

8. Member Rights & Access

Members (or parents/guardians of minors) have the right to:

- Access the personal information AUSC holds about them
- Request corrections to ensure accuracy
- Withdraw consent for specific uses (subject to legal or contractual obligations)

Requests can be submitted in writing to AUSC's Privacy Officer at privacy@abbotsfordunitedsc.com.

9. Consent Management

Consent is obtained at the time of registration or participation. Members can update their communication preferences and withdraw consent at any time via the contact details provided above.



10. Policy Review & Updates

This policy is reviewed at least every three years or when there are significant changes in legislation, club operations, or data practices. Members will be notified of any substantial changes.

11. Contact Information

For questions, concerns, or complaints regarding personal information management:

Privacy Officer, Abbotsford United Soccer Club

Email: infofromausc@gmail.com

Phone: **(778) 808-6189**

12. Compliance

All staff, volunteers, and contractors are required to comply with this privacy policy. AUSC will investigate and address any privacy breaches in accordance with applicable laws and best practices.

Effective Date: January 28, 2021

Last Reviewed: January 28, 2026

This policy ensures that AUSC maintains the confidentiality, integrity, and security of its members' personal information while fostering trust and transparency.